

Dear Colleagues,

ETUI Education, in cooperation with **DGB** (Germany) and **ACV-CSC** (Belgium), would like to invite you for a blended training course entitled “**Role of Trade Unions at the European Level: advocacy and lobbying**” that will take place over 5 weeks from 28th October to 26th November on a blended format (online via Moodle and face-to-face).

Course Description

During this blended course participants will have the opportunity to better understand the EU Institutions, the decision-making processes, and the role Trade Unions can play to influence them in order to improve the impact of the trade union agenda at the European level, i.e. using campaigns and mobilisations, the EU institutions, employers and the social dialogue, allies in civil society, the Tripartite Social Summit, and EU external relations.

Aims

At the end of this course participants will be able to:

- To identify the role and responsibilities of EU institutions
- To recognise the EU policy-making process
- To understand the EU trade union structures and the way they work
- To analyse the impact of trade union action at the European level
- To develop advocacy skills and strategies to influence the decision-making process

Participants' Profile

Trade union officers from the ETUC affiliated organisations who are interested in EU-related issues, new officers at the international department, ETUC advocacy groups or permanent committees, ETUFs sectorial groups.

Working Languages

English, German and French.

Programme

The course is a blended course compound of two different parts the **online training course "EU for trade unionists"** that provides basic knowledge on European institutions that can be developed in 3-4 weeks. After that, we will have covered the basics and we can move forward to talk about advocacy and influencing the decision-making process in our **face-to-face course** that will take place in Brussels.

Here you will find more information:



ONLINE TRAINING

Week 1 > Week 4:

From 28/10 - 26/11

You will be able to access to the online course and activities via the ETUI training platform. During this period you will cover the basics of European institutions, you will identify the worker representation system in the various EU countries, and outline the ETUC, its mission, structures, the role of its governing bodies, and also the EU ordinary legislative procedure.

- This first part of the course is self-paced: you will choose when to attend it.
- Online tutors will support participants during the training.
- This training activity, hosted on Moodle, is provided in English.

Workload

The online course will involve about **18 hours** of individual work.

- 4-6 hours/week during 4 weeks.
- The online course will be available in English, you will have documents in French and German.

Objectives

- To recognise the basic principles of the EU
- To identify the 5 essential elements of the European social model for the ETUC
- To identify the worker representation system in the various EU countries



- To outline the ETUC, its mission, structures and the role of its governing bodies
- To outline the EU ordinary legislative procedure
- To define the fields of European social dialogue, describe their functioning and infer possible trade union actions
- To analyse, on the basis of a practical case, the principles allowing trade union action with a European scope



FACE TO FACE TRAINING

Week 5: Face-to-face training course

From 27 to 29 November 2024 in Brussels

Working hours: **20 hours**.

Objectives

- To identify the role and responsibilities of EU institutions
- To recognise the EU policy-making process
- To understand the EU trade union structures and the way they work
- To analyse the impact of trade union action at the European level
- To develop advocacy skills and strategies to influence the decision-making process

Face-to-Face training from 27th to 29th November : accommodation and meeting venue

Marivaux Hotel

98, Bd. Adolphe Max

B – 1000 Bruxelles

[Hôtel Marivaux \(hotelmarivaux.be\)](http://hotelmarivaux.be)

Arrival and departure for Face-to-Face training

Participants expected **to arrive Tuesday 26** and **to leave on Friday 29 November 2024**.

Flights are to be booked to/from Brussels National Airport (BRU) (not Brussels South Airport which is about 60 kms from Brussels city).

Nearest train stations are North and South (= arrival of Thalys/TGV and Eurostar) station.

Enrolments

22 participants can be accepted.

The selected participants will receive their credentials for the online part of this course after the deadline for registration.

They will also receive a form for the booking of their hotel room for the face-to-face part of the course on 19 to 21 June 2024 in Brussels. The participants will receive the useful information about travelling to Brussels.

Please note that your registration will not be final until we have confirmed that you have been selected.

Therefore we kindly ask you, NOT BOOK any flights before you get the confirmation that you are selected.

We ask you to consider the recommendations of the ETUC Action Plan for women which calls for the proportional representation of women in trade union activities.

Participant's registration and payment

Please fill in our registration form and use the link :

<https://crm.etui.org/form/role-of-trade-unions-at-the-eur>

no later than 04 October 2024

A direct monetary contribution (enrolment fees) to ETUI Education activities is required per participant, the cost is 60€ for the entire course programme, whichever country of origin.

Reimbursement of travel

⚠ Please, may we ask you to read the attached document “Communication on Unit costs travel, accommodation and subsistence” carefully, the rules have of reimbursement have changed! ⚠

Additional information

Should you need any additional information please do not hesitate to contact the ETUI Secretariat, Nathalie De Vits , e-mail: ndevits@etui.org

Yours sincerely,

Fabio Ghelfi
Director ETUI Education

Annex : Communication on unit costs travel, accommodation and subsistence - programme